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PATRON- Roger Jefcoate CBE DL

CEDA JOB DESCRIPTION

Post title: Youth Service Enabler

Responsible to: Group Leaders / Senior Group Leaders / Managers

Main purpose of job:

To work with the Youth team to provide a person centred, caring, secure environment for disabled people to access play opportunities, take part in activities, make friends and experience new things

Main Responsibilities:

- To support individuals to access play opportunities and activities and to make friends
- To support Group Leaders to provide activities or take the lead on activities if asked to do so
- To provide personal care and mealtime support to individuals in ways that keep them safe and well in line with their Care Plans and Risk Management Plans
- To be familiar with the pen portraits, risk assessments and behaviour support plans of the individuals you are working with.
- To complete daily notes if required and to inform Senior Group Leaders if information relating to service users needs to be updated
- To ensure all organisational policies and procedures with regards to the population and storage of information are upheld.
- To work with the individuals in ways that make sense to them, to support them to understand and make sense of the world, and to ensure they are at the centre of their own support at all times
- To ensure that the person is treated at all times as an individual, recognising their right and capacity to make choices and their rights to individuality, dignity, respect, relationships and to enable the person to take on the responsibilities, with support where required, associated with these rights.
- To attend meetings, KITs, appraisals and required training opportunities
- To maintain effective communication with the Senior Groups Leaders / Managers at all times
- Ensure you comply with the Health & Safety policy
- Ensure that you have a good knowledge of CEDA's Safe Guarding Children and Young People policy and Safe Guarding Vulnerable Adults policy and that your working practice adheres to these policies at all times.

- To report any incidents/observations/concerns/allegations to the senior member of staff as specified in the Safe Guarding Children and Young People policy and the Safe Guarding Vulnerable Adults Policy.
- Ensure that practice reflects a commitment to equal opportunities and anti-oppressive practice